

Quality Assurance of Assessment Decisions

Level 3 Criminology (2015)

Learner Sample Sheet (LSS)

Centre No:	Centre Name:	
Unit No:	Unit Title:	
Unit Assessor		
Assignment Title		
Learners Name:	Candidate Number:	
Grade awarded by Unit Assessor (<i>state</i>)		
Grade awarded by Lead Assessor (<i>state</i>)		
Comments		
Administration	Y/N	
Has documentation been signed by assessor?		
Has documentation been signed by the learner		
Marking		
Does the evidence support the assessor's judgement of the learner against the marking descriptions?		
Annotation		
Has a mark record sheet been accurately completed, clearly showing which assessment requirements have been met with a supporting rationale		
Does annotation on the evidence clearly show where higher level performance has been demonstrated?		
Does annotation use relevant terminology and comments?		

Controls		
Is it clear that assessment has been conducted in line with controls for task taking?		
Learner feedback		
Is the summative feedback to the learner constructive and linked to relevant assessment requirements?		
Does the feedback identify opportunities for improvement of future learning?		
Signature – Lead Assessor		Date /...../20.....