



Examinations & Assessment Arholiadau ac Aseu

WJEC, 245 Western Avenue, Cardiff CF5 2YX
029 2026 5000 exams@wjec.co.uk www.wjec.co.uk

CBAC, 245 Rhodfa'r Gorllewin, Caerdydd CF5 2YX
029 2026 5000 arholiadau@cbac.co.uk www.cbac.co.uk

☎ Direct / Uniongyrchol

Circular No. 90

Our reference / Ein cyfeirnod

CQ/ED/Circ.No.90

Contact / Cysylltwch â

Chris Quinn

Date / Dyddiad

January 2010

Dear Sir/Madam

WJEC Level 1 and 2 Latin Certificates Summer 2010 Provision

I contacted your Head of Latin at the end of last term to outline provision of the Level 1 and 2 Latin Certificates following their approval for funding and reporting in Attainment Measures.

Please note the following update on administrative arrangements for this summer's examination:

Written Paper Timetable

Monday 7 June a.m. 9511 Core Latin Language Level 1 (1 hour 15 mins.)
9521 Core Latin Language Level 2 (1 hour 15 mins.)

N.B. This is a later date than that given in the hard copy of examinations timetable booklet. **The booklet has been updated on the website but I would be grateful if you could amend your own hard copy version.** Papers in Additional Latin Language and Roman Civilisation will be provided for the first time in January 2011. Papers in Latin Literature and Controlled Assessment options in Roman Civilisation and Latin Literature will be provided for the first time in Summer 2011.

Entries

Please note the following

- Entries Deadline is 21 February 2010
- Late Fees payable from 1 April 2010
- The Series Code is 6G
- The Board Code is 40
- The Entry Fee is £12.78 per Unit

Entries for this Examination series may be submitted in either of the following formats:

A. Electronic Data Interchange (EDI);

- Centres are particularly encouraged to use this method of entry as it will save administrative effort at both the centre and the board. Most centre administration packages can easily connect to EDI systems.
- Centres using this method of entry should already have registered with one of the approved EDI carriers.
- Centres requiring more information about EDI entries can ring the EDI helpline on 029 20 265168.
- Centres will be required to import the relevant exam series base-data from the WJEC website into their centres MIS systems. The relevant codes for Latin can be found in the basedata files :

GCSE June 2010 - English medium	z6g10_40.exe	z6g10_40.zip
GCSE June 2010 - Welsh medium	z6g10c40.exe	z6g10c40.zip
GCSE June 2010 - Bilingual	z6g10b40.exe	z6g10b40.zip

B. Online Entries via WJEC Secure Website

- Centres are advised that entries (and amendments) can be made online using the WJEC Secure Website - www.wjecservices.co.uk
- This system is aimed particularly at centres which traditionally submit entries for WJEC using manual entry/amendment Forms. Centres with no other means of submitting entries or amendments electronically are encouraged to use this method of entry as it will save administrative effort at both the centre and the Board.
- Centres using this method of entry should already have registered with WJEC as a user of the Secure Website. If your centre has not yet registered as a user of the Secure Website you can do this by sending an email to securewebsite@wjec.co.uk It is important to state your centre number, centre name, contact name and preferred email address for communications in order to facilitate your registration.
- A detailed user guide to the Online Entries system is available to download from the WJEC Secure Website.
- Centres requiring more information about using the Online Entries can ring the Secure Website helpline on 029 2026 5168.

Please note that full instructions on Methods of Entry can be found on the WJEC website on the following link <http://www.wjec.co.uk/uploads/publications/2968.pdf>

N..B. If your centre is not registered with the WJEC please contact our Entries Section on 029 2026 5193 for a registration form to be sent to you.

Results

Results for the Core Latin Language unit Summer 2010 will be issued to centres on Tuesday 24 August.

INSET

Details of the free whole-day INSET sessions during March are shown below

Thursday 11 March 2010, 9:30 am - 4:00 pm Birmingham

Saturday 13 March 2010, 9:30 am - 4:00 pm, London

Wednesday 17 March 2010, 9:30 am - 4:00 pm, Bristol

Tuesday 23 March 2010, 9:30 am - 4:00 pm, Cardiff

Friday 26 March 2010, 9:30 am - 4:00 pm, Newcastle

Saturday 27 March 2010, 9:30 am - 4:00 pm, Manchester

Bookings can be made on the WJEC website (www.wjec.co.uk/latin). Please note that capacity at the London venue (13 March) has been increased in response to demand and places are still available.

Contact Details

Administrative queries: latin@wjec.co.uk

Subject Support Officer: Matt Oatley 029 2026 5054

Administrative Section: Chris Quinn 029 2026 5128
or
Jayne Summerill 029 2026 5180

Subject-specific queries: Subject Officer - Alan Clague
claguea@yahoo.co.uk

Yours faithfully

DEREC STOCKLEY

Director of Examinations and Assessment